

RESOLUTION NO. 24-03

**INTRODUCED BY:
Council Member DeVries
Council Member Pearlstein**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FEDERAL HEIGHTS, COLORADO, ADOPTING THE CITY OF FEDERAL HEIGHTS 2024 FEE SCHEDULE

WHEREAS, in accordance with Section 1-16 of the Federal Heights Municipal Code (“Code”) and applicable law, City Council is to establish fees that are reasonably related to the City's costs of providing the services, goods, and amenities for which such fees are charged; and

WHEREAS, to ensure that the fees are reasonably related to the City's costs the Code provides that such fees shall be based upon the City Manager's analysis and recommendations; and

WHEREAS, with the goal of providing an updated and comprehensive City-wide fee schedule, the City Manager directed that all department heads review and analyze the fees for their respective department's services, goods and amenities; and

WHEREAS, the proposed fee schedule is the culmination of such work and such fees are set forth with the objective and related to the purpose of defraying the City's costs of providing the services, goods and amenities set forth in the attached fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FEDERAL HEIGHTS, COLORADO THAT:

1. The City of Federal Heights 2024 Fee Schedule is adopted in substantially the same form as the copy attached hereto and made a part of this resolution.
2. All other resolutions establishing fees for City services and goods and amenities are repealed in their entirety upon the effective date of this resolution.

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF FEDERAL HEIGHTS, COLORADO, the 16th day of January 2024.



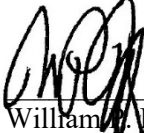
Linda S. Montoya, Mayor

ATTEST:



Patti K. Lowell, CMC, City Clerk

APPROVED AS TO FORM:



William M. Hayashi, City Attorney

CITY OF FEDERAL HEIGHTS

2024 FEE SCHEDULE

ADMINISTRATIVE

Admissions Tax License	\$15.00
Adult Entertainment Application/Annual License Fee	150.00/100.00
Animal Licenses	
Not Spayed or Neutered	5.00
Spayed or Neutered	2.50
Animal Licenses - Replacement	Same as Original Price
Armed Guard Service Companies License	50.00
Bus Benches, Kiosks and Shelters Permit	50.00
Business License and Home Occupation License Application/Annual Renewal	15.00/15.00
Business License (Late Renewal)	50.00
City Facilities Reservation	
Community Room (Refundable)	25.00
Ruston Park	
Resident	85.00 (Refundable Deposit)
Non-Resident	85.00 (Refundable Deposit) + 75.00
Fireworks Display Permit	200.00
Kennel License	25.00
Massage Parlor	
Application/License/Renewal	500.00/300.00/100.00
Mobile Home Park Annual License	20.00
Pawnbroker License Application/Renewal	50.00/15.00
Pawn Transaction Processing	1.25/Transaction
Peddler's License Application	15.00
7-Day License (Refundable - If Not Approved)	15.00
30-Day License (Refundable - If Not Approved)	45.00
>30-Day License (Refundable - If Not Approved)	100.00
Public Records (Non-Criminal Justice)	
Certified Copies	5.00 Certification + .25/Page
Flash Drives, CDs, DVDs, etc.	Actual Cost
Large Documents (>11"x14")	Actual Cost
Photocopies (Double-Sided=2 Copies)	.25/Page
Research, Retrieval and Preparation (1st Hour Free)	33.58/Hr.; Deposit Reqd.
Recreational Vehicle Park License	60.00
Refuse Hauler License	100.00
Security Guard License	10.00

COMMUNITY DEVELOPMENT DEPARTMENT

Annexation Application	\$300.00
Board of Adjustment Hearing (Variance)	200.00
Building Permit Fees (Standard) - Based on total valuation of project	
\$1 to \$500 (\$23.50)	
\$501 to \$2,000 (\$23.50 for 1st \$500 + \$3.05 each addl \$100)	
\$2001 to \$25,000 (\$69.25 for 1st \$2,000 + \$14 each addl \$1,000)	
\$25,001 to \$50,000 (\$391.75 for 1st \$25,000 + \$10.10 each addl \$1,000)	

\$50,001 to \$100,000 (\$643.75 for 1st \$50,000 + \$7 each addl \$1,000)	
\$100,001 to \$500,000 (\$993.75 for 1st \$100,000 + \$5.60 each addl \$1,000)	
\$500,001 to \$1,000,000 (\$3,233.75 for 1st \$500,000 + \$4.75 each addl \$1,000)	
\$1,000,001 & up (\$5,608.75 for 1st \$1,000,000 + \$3.65 each addl \$1,000)	
Building Permit Plan Review (projects > \$25,000 collected at time of application)	65% of Building Permit
Building Related Fees (Hourly rate or total hourly cost to jurisdiction whichever is greatest)	
Additional plan review due to changes, additions, revisions (min. 1/2 hr)	55.00/hr
For use of outside consultants for plan checking, inspections or both	(Inc.admin & overhead) Actual Cost
Inspections for which no fee is specifically indicated (min. 1/2 hr)	55.00/hr
Inspections outside of normal business hours (min. 2 hrs)	55.00/hr
Re-inspection fees assessed under provisions of Section 305.8	55.00/hr
Subcontractor fees	14.00/sub
Use Tax (cannot be less than 50% of total valuation amount of project)	4% of materials costs
Chicken Permit Application	75.00
Comprehensive Plan Amendment Application	1,000.00
Conditional Use Permit	400.00
Contractor Registration	100.00
Contractor Registration (Sub)	14.00
Demolition Permit	55.00 to 110.00
Inspections (Special or Additional)	55.00/Hour
Landscape Plan (Only)	250.00
Manufactured Home Insignia	60.00
Manufactured Home Inspection	150.00
Manufactured Home Re-inspection (After Second)	50.00
Manufactured Home Installation	75.00
Metro District Application	2,500.00
Plan Review (Planning Only)	55.00/Hour
Planned Unit Development	1,000.00
Planned Unit Development (Minor Amendment)	500.00
Rental Property Inspection Program	
Appeal	300.00
Non-Compliance	50.00
Re-Inspection	90.00
Site Plan Review	1,000.00
Subdivision Minor Preliminary Plat	200.00
Subdivision Regular Final Plat	1,500.00
Subdivision Regular Preliminary Plat	1,000.00
Temporary Use Permit	100.00
Vacation of Right-Of-Way Application	300.00
Wireless Communication Facility	
Application and Review	100.00
Attachments	150.00
Master License	100.00
Supplemental Site License	150.00
Zoning Amendment	850.00
FINANCE DEPARTMENT	
Check Reissue	\$35.00
Credit Card	2.00 or 2.5% Whichever Is Greater
One-Time Electronic Funds Transfer	2.00

Returned Check NSF	35.00
FIRE DEPARTMENT/EMERGENCY MEDICAL SERVICES	
Ambulance	
Additional Attendant	\$50.00
Adenocard 6mg/2ml vial	32.00
Advanced Airway (Intubation - Successful)	100.00
Advanced Airway (Intubation - Unsuccessful)	80.00
Advanced Ambulance	800.00
Airway (NPA/OPA)	25.00
Albuterol 0.83% 3ml	4.00
ALS Supplies	60.00
Amiodarone 50mg/ml SDV3ml	8.00
Aspirin	1.00
Atropine 1mg/10ml syringe	16.00
Atrovent .5mg/inhalation	4.00
Basic Ambulance Service	700.00
Basic Emergency Ambulance Srvc	700.00
Benadryl 50mg/ml SDV	8.00
Blood Draw	40.00
BLS Supplies	60.00
BVM Ventilation	25.00
Capnography	45.00
Cardiac Defibrillation	100.00
Cardiac Pacing	100.00
Cervical Collar	25.00
Chest Seal Applied	10.00
CPAP	150.00
Cricothyrotomy	75.00
Dextrose 10% 250ml Infusion	3.00
Dextrose 25% 10ml syringe	12.00
Dextrose 50% 50ml syringe	15.00
Dopamine 400 mg/250ml	24.00
Droperidol	8.00
EKG - 4 Lead	65.00
EKG - 12 Lead	90.00
EPI 1:10,000/10ml syringe	8.00
EPI 1:1000/1ml amp	4.00
EPI 1:1000/30ml MDV	200.00
Fentanyl 100mcg/2ml amp	4.00
Furosemide 40mg SDV	4.00
Glucagon 1mg vial	248.00
Glucometer	25.00
Glucose Paste	8.00
Haldol 5mg/ml SDV	8.00
iGel placement successful/unsuccessful	25.00
Intubation/Advanced Airway	100.00
Intubation/Unsuccessful	50.00
IO Insertion	100.00
I.V. Administration	40.00

Intraosseous Infusion	125.00
King Airway	100.00
Lidocaine	20.00
Lidocaine Viscous	20.00
Life Support - Advanced	
Base Rate	850.00
Base Rate - 2	875.00
Supplies	88.00
Life Support - Basic	
Base Rate	785.00
Supplies	88.00
Long Spine Board	30.00
Magnesium Sulfate 1gm	4.00
Magnesium Sulfate 5gm	4.00
Mileage	15.00/Mile
Morphine Sulfate 10mg	4.00
Narcan 1mg/2ml SDV	36.00
Nebulizer	50.00
Neo-Synephrine Drop 1%	16.00
Nitroglycerin .4mg	4.00
Normal Saline Sodium Chloride 0.9% 1L	3.00
Obstetric Kit	100.00
Oxygen	40.00
Pad Placement	25.00
Paramedic Treatment - No Transport	100.00
Pelvis Binder	50.00
Proparacaine 5%	8.00
Pulse Oximeter	25.00
Racepineprhine	4.00
Reglan 10mg/2ml SDV	4.00
Restraints	35.00
Scoop Stretcher	30.00
Sodium Bicarbonate	8.00
Sodium Chloride Inhale	4.00
Solumedrol Federal Heights	12.00
Spinal Immobilization	30.00
Splinting	50.00
Stair Chair	30.00
Sterile Saline 10ml	4.00
Suction	50.00
Tetracaine	81.30
Tourniquet Applied	25.00
Tranexamic Acid 1g	5.00
Treat No Transport	100.00
Valium	8.00
Versed 2mg/2ml	4.00
Wound Care	25.00
Zofran 4mg INJ	0.38
Zofran 4mg ODT	4.00

Community Education	
Lock Box	Actual Cost of Lock Box
Fire Alarm Systems	
Nuisance Alarm	
Third, Fourth or Fifth Nuisance Alarm in a Calendar Year	\$75.00
Sixth Nuisance Alarm in a Calendar Year	150.00
Fire Inspections	
Inspection - Initial and 1st Inspection/Reinspect >2 Per Event	\$0.00/75.00
Plan Review (Fire Only)	100.00/Hr.
Fire Permits - General	
Additional Information Reviews	\$75.00
Auto Fire Suppression System-Commercial Cooking	100.00
Auto Fire Suppression System-Spray Booths, Rooms; Mixing Rooms	150.00
Building Emergency Communication System	50.00
Burning in Public Places - Open Burning	75.00
Cellular/Wireless Telephone Signal Repeater Sites	125.00
Chili Roaster - Tent/Canopy(200-400 sq. ft.)	75.00
Installation of a New Automatic Fire Sprinkler System	.20/Sq. Ft.
Modification of Existing Fire Alarm System	75.00
Operations Without a Permit or Prior Approval	Double the Original Permit
Pallet Storage (Over 2,000 sq. ft.)	150.00
Retail Fireworks Sales Stand	1,000.00/Stand/Location
Special Conditional Permit (Hazardous Conditions, etc.)	300.00
Fire Permits - Marijuana Facilities	
Medical Marijuana Center	\$125.00
Medical Marijuana Optional Premise Cultivation	125.00
Medical Marijuana Infused Product	125.00
Retail Marijuana Store	125.00
Retail Marijuana Cultivation	125.00
Retail Marijuana Product Manufacturing	125.00
Retail Marijuana Testing Facility	125.00
Fire Permits - Marijuana Processes	
Carbon Dioxide Enrichment (Per Facility/System/Room)	\$125.00
Extraction Process (Per Process)	175.00
Fumigation and Thermal Insecticide Fogging	75.00/One Location
Hazardous Materials/Flammable Liquids/Compressed Gas - Use/Storage	
1-10 Units - First Unit/Each Additional Unit or Fraction Thereof	175.00/5.55
11-50 Units - First 10 Units/Each Additional Unit or Fraction Thereof	225.00/1.25
51-100 Units - First 50 Units/Each Additional Unit or Fraction Thereof	275.00/1.50
101-200 Units - First 100 Units/Each Additional Unit or Fraction Thereof	350.00/1.25
201-500 Units - First 200 Units/Each Additional Unit or Fraction Thereof	475.00/0.58
501 and More Units	650.00
Operational Permits	
Battery Systems	\$75.00
Carnivals and Fairs	250.00
Cellulose Nitrate Film (Store, Handle, Use, Display)	75.00
Combustible Dust-Producing Operations	75.00
Combustible Fibers	75.00
Compressed Gases	75.00

Covered Mall Buildings	75.00
Cryogenic Fluids	75.00
Cutting and Welding	75.00
Dry Cleaning Plants	75.00
Exhibits and Trade Shows	75.00
Explosives	250.00
Fire Hydrants and Valves	75.00
Flammable or Combustible Liquids	75.00
Floor Finishing	75.00
Fruit and Crop Ripening	75.00
Fumigation and Thermal Insecticidal	75.00
Hazardous Materials and Flammable Liquids (Use, Storage)	150.00
High-Piled Storage	75.00
Hot Work Operations	150.00
HPM Facilities	75.00
Industrial Ovens	75.00
Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings	150.00
LP-Gas	75.00
Lumber Yards and Woodworking Plants	75.00
Magnesium Sulfate (10mL)	75.00
Miscellaneous Combustible Storage	75.00
Open Burning	75.00
Open Flames and Candles	75.00
Open Flames and Torches	75.00
Organic Coatings	75.00
Places of Assembly	75.00
Pyrotechnic Special Effects Material	250.00
Pyroxylin Plastics	75.00
Refrigeration Equipment	75.00
Repair Garages and Motor Fuel-Dispensing Facilities	75.00
Rooftop Heliports	500.00
Spraying or Dipping	75.00
Storage of Scrap Tires/Tire By-Products	150.00
Temporary Membrane Structures, Tents and Canopies	75.00
Tire-Rebuilding Plants	75.00
Waste Handling	75.00
Wood Byproducts	75.00
LIQUOR LICENSES	
Applications	
New License	\$1,000.00
New License with Concurrent Review	1,000.00
Transfer of Ownership	750.00
Late Renewal (<90 Days After Expiration Date)	500.00
Reissue (>90 Days But < 180 Days of Expiration Date)	500.00
Reissue (> 90 days But < 180 Days of Expiration Date)	25.00/Day After 90 Days
Renewal (Annual)	100.00
Licenses	
Art	\$41.25
Beer & Wine	48.75

Brew Pub	75.00
Club	41.25
Distillery Pub	75.00
Fermented Malt Beverage Off Premises	3.75
Fermented Malt Beverage On Premises	3.75
Hotel & Restaurant License	75.00
With One Optional Premises	75.00
Resort Complex	75.00
Liquor Licensed Drugstore	22.50
Lodging & Entertainment	75.00
Optional Premises	75.00
Racetrack	75.00
Retail Gaming Tavern	75.00
Retail Liquor Store	22.50
Tavern	75.00
Vintner's Restaurant	75.00
Other	
Change of Location	\$750.00
Corporate/LLC Change (Per Person)	100.00
Manager Registration (H&R, Tavern, L&E)	75.00
Permits	
Art Gallery	\$3.75
Bed & Breakfast	3.75
Each Resort Complex-Related Facility	15.00
Special Event	100.00
Tastings/Tastings Renewal	50.00/50.00
Temporary Permit	100.00
MARIJUANA LICENSES - MEDICAL	
Medical Marijuana Store	
Initial Application Fee	\$6,750.00
License Fee (Due at application)	2,500.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00
Medical Marijuana Manufacturer	
Initial Application Fee	1,010.00
License Fee (Due at application)	1,875.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00
Medical Marijuana Cultivation (Class 1 [1-500 plants])	
Initial Application Fee	1,010.00
License Fee (Due at application)	1,875.00
Renewal Application Fee	405.00
Renewal License Fee	
Class 1 (1 - 500 Plants)	1,875.00
Class 2 (501 - 1,500 Plants)	2,850.00
Class 3 (1,501 - 3,000 Plants)	4,375.00
Expanded Production Management	4,375.00
(*plus \$976 for each add'l. class of 3,000 plants over Class 3)	

Medical Marijuana Testing Facility	
Initial Application Fee	1,010.00
License Fee (Due at application)	1,875.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00
Medical Marijuana Transporter	
Initial Application Fee	1,010.00
License Fee (Due at application)	5,900.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00
Medical Marijuana Business Operator	
Initial Application Fee	1,010.00
License Fee (Due at application)	2,950.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00
Medical Marijuana Research & Development	
Initial Application Fee	1,010.00
License Fee (Due at application)	1,875.00
Renewal Application Fee	405.00
Renewal Application Fee	1,875.00
MARIJUANA LICENSES - RETAIL	
Retail Marijuana Store	
Initial Application Fee	\$6,750.00
License Fee (Due at application)	2,500.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00
Retail Marijuana Manufacturer	
Initial Application Fee	6,750.00
License Fee (Due at application)	1,875.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00
Retail Marijuana Cultivation (Tier 1 [1-1,800 plants])	
Initial Application Fee	6,750.00
License Fee (Due at application)	1,875.00
Renewal Application Fee	405.00
Renewal License Fee	
Tier 1 (1 - 800 Plants)	1,875.00
Tier 2 (801 - 3,600 Plants)	2,850.00
Tier 3 (3,601 - 6,000 Plants)	3,750.00
Tier 4 (6,001 - 10,200 Plants)	5,625.00
Tier 5 (10,201 - 13,800 Plants)	8,125.00
Expanded Production Management	8,125.00
(*plus \$976 for each add'l. class of 3,600 plants over Tier 5)	
Retail Marijuana Testing Facility	
Initial Application Fee	1,010.00
License Fee (Due at application)	1,875.00
Renewal Application Fee	405.00
Renewal License Fee	1,875.00

Retail Marijuana Transporter	
Initial Application Fee	1,010.00
License Fee (Due at application)	5,900.00
Renewal Application Fee	405.00
Renewal License Fee	5,900.00
Retail Marijuana Business Operator	
Initial Application Fee	1,010.00
License Fee (Due at application)	2,950.00
Renewal Application Fee	405.00
Renewal License Fee	2,950.00
MARIJUANA - OTHER	
Business Changes	
Change of Controlling Beneficial Owner	\$2,000.00
Changes Exempt from Change of Owner Application	1,000.00
Change of Trade Name	63.00
Change of Location	625.00
Duplicate License	25.00
Late Renewal	500.00
Modification of Licensed Premises	125.00
Research & Development Co-Location Permit	63.00
Renewals	2,500.00
Research & Development Project Proposal	625.00
Zoning Verification	25.00
MUNICIPAL COURT	
Collection	18%
Records	
Certified Copies	\$5.00 Certification + .25/Pg Copies
Flash Drives, CDs, DVDs, etc.	Actual Cost
Photocopies (Double-Sided=2 Copies)	.25/Page
Research, Retrieval and Preparation	33.58/Hr.; Deposit Reqd.
POLICE DEPARTMENT	
Bond Processing	\$75.00
Copies of Police Reports	
1-5 Pages	6.00
Over 5 Pages	.25/additional page
Certified Report Copy	Fee plus 5.00
D.U.I. Reimbursements	13.00/Breath; 65.00/Blood
Employment Records Check and Letter	7.00
False Alarms	
Third, Fourth or Fifth Nuisance Alarm in a Calendar Year	75.00
Sixth Nuisance Alarm in a Calendar Year	150.00
Faxes - per page (Local/Long Distance)	1.00/2.00
Fingerprinting (Per Card)	15.00
Photos	
Copies	.25/Each
Digital CD	Actual Cost
Mug Shot	5.00/Each
Recordings	

Audio	20.00/Each
Video - Body Cam	50.00/Each
Records Research	33.58/Hr.
Sex Offender - Initial Registration	75.00
Annual Registration	25.00
VIN Inspection	
Certified	75.00
Regular - Resident/Non-Resident	Free/50.00
PUBLIC WORKS/ENGINEERING	
Grading Permit Application Fee (One Acre or Greater)	\$100.00 + 20.00/acre
Grading Permit Bonding	Based on Value of Work
Right-Of-Way Permit/Curbs, Gutters, Sidewalks Modify, Reconstruct, Remove	
Inspection for utility potholes, bore pits, street cuts, concrete removal	50.00/Each
Traffic control plan review	50.00
Right-Of-Way Permit Bonding	Based on Value of Work
Stormwater Quality	
Monthly Site Inspection Fee	75.00
Non-Compliance Reinspection Fee	50.00
Street Cut Bonding (No Less Than 5,000.00)	Based on Value of Work
Street Cut Permit Application	50.00
Street Cut Permit/Trench & Backfill (If Not Repaired to City Specifications)	1.80/Sq. Ft. (50.00 minimum)
Traffic Calming Device Application Review	320.00
Traffic Control Plan Review	50.00
Utility Systems	
Construction Meter - (3-inch) Deposit/Usage	2,000.00/100.00
Requested Water Meter Shut Off/Turn On	30.00/30.00
Utility System Tampering	300.00
Water Meter Testing Fee (+removal/install labor fees)	
Up to 1-inch	50.00
1 1/2 - 2-inch	75.00
3- & 4-inch	100.00
6-inch	200.00
8-inch	300.00
UTILITIES	
All Utilities	
Late Payment	\$5.00 or 5% Whichever is Greater
Drainage	
Improved Lot/Parcel of Land With Single-Family Dwelling & Mobile Homes in R-5	\$3.15/Mo.
Improved Lot/Parcel of Land (Other) With Sq. Ft. of Impervious Area	00.00162/Sq. Ft.
Mobile home in R-4 + Sq. Ft. Impervious Area In Common Area of MHP	2.60/Mo. + 00.00162/Sq. Ft.
Water	
Backflow - 30 Days Late; Refund w/Compliance Within 60 Days	\$1000.00/600.00
Backflow - 60 Days Late	2,000.00
Disconnect/Turn-On	40.00
Late Payment	5.00 or 5% Whichever is Greater
Water Tap Transfer/Assignment	
Application/Administrative	50.00/250.00
Construction Meter Permit	
3/4-Inch (Non-Refundable)	50.00

3/4-Inch (Refundable Deposit)	300.00
3-Inch (Non-Refundable)	100.00
3-Inch (Refundable Deposit)	2,000.00