



City of Federal Heights
2380 W 90th Ave
Federal Heights CO 80260
www.fedheights.org 303-428-3526

Business Information Guide

Important Update:

Per recent change to Colorado law (HB23-1285) the start date for remittance of Bag Fees now begins June 2023.

Colorado Statewide New Single Use Bag Fee Begins on January 1, 2023

A single-use bag fee of \$0.10 per bag will be imposed starting on Jan. 1, 2023, per Colorado law.

Businesses keep four cents of the fee to cover their costs complying with the State law, administration, training employees, etc.

The remaining six cents is remitted to the City of Federal Heights for the uses below:

- Administrative or enforcement costs associated with developing and implementing the fee
- Providing reusable bags to the community
- Educating residents, businesses, and visitors about the impacts of disposable bags
- Other waste reduction, recycling, composting, or waste diversion programs

Colorado Law - Plastic Pollution Reduction Act

- Jan. 1, 2023: a new Colorado law will require businesses with more than three locations in Colorado to impose a 10-cent fee on single-use plastic and paper bags

- Jan. 1, 2024: Colorado law will ban single-use plastic bags at most stores and expanded polystyrene foam takeout containers (more commonly known as Styrofoam™) at restaurants
- The full text of the new laws can be found at: <https://leg.colorado.gov/bills/hb21-1162> and <https://leg.colorado.gov/bills/hb21-1285>

Does my business need to charge a single-use bag fee?

The businesses below must pass the single-use bag fee to their customers based on each paper or plastic bag used at check out:

- Major grocery stores and supermarkets
- Major convenience stores
- Major liquor stores
- Major retailers
- Other major stores that provide plastic bags
- Including any self-checkout and delivery services

Are there any exemptions to the bag fee?

- Smaller stores with three or fewer locations in Colorado and not part of a franchise, corporation or partnership that has physical locations outside of Colorado.
- Farmers and roadside markets
- Laundry or dry-cleaning services
- Pharmacies
- Restaurants

If your business believes it should be exempted from the statewide single-use bag fee, [please fill out and submit an exemption form](#). The City will review your submitted form to verify if your business qualifies for an exemption.

How do businesses comply with the bag fee?

Businesses subject to this new single-use bag fee of \$.10 per bag will retain four cents of the fee to cover the costs of administration and compliance while six cents is to be remitted to the City Federal Heights on a quarterly basis.

The fee will be remitted quarterly using the City of Federal Heights remittance form or online payment portal at www.fedheights.org. Bag fees are due each quarter by the 20th of the

month following the quarter end beginning June 30, 2023. A form is provided with this information guide. Please note: You do not need to apply for a new account or license for the Bag Fee.

Questions can be directed to the Finance Department at jfreiberger@fedheights.org or at 303-420-3540.

**CITY OF FEDERAL HEIGHTS
DISPOSABLE BAG FEE QUARTERLY RETURN**

DEPARTMENT OF FINANCE * 2380 W. 90TH Ave. * FEDERAL HEIGHTS CO, 80260

BUSINESS NAME AND ADDRESS	FEDERAL HEIGHTS BUSINESS LICENSE #
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QUARTER COVERED

DUE DATE : 20TH OF THE FOLLOWING MONTH AFTER QUARTER END

COMPUTATION OF DISPOSABLE BAG FEE

1	TOTAL NUMBER OF DISPOSABLE BAGS DISTRIBUTED	
2	AMOUNT OF DISPOSABLE BAG FEES COLLECTED (LINE 1 X \$0.10)	\$
3	AMOUNT OF DISPOSABLE BAG FEES RETAINED (LINE 1 X \$0.04)	\$
4	AMOUNT OF DISPOSABLE BAG FEES TO REMIT TO CITY (LINE 1 X \$0.06)	
4	ADD ANY ADJUSTMENTS FOR UNDERPAYMENTS ON PREVIOUSLY FILED RETURNS	\$
	DEDUCT ANY ADJUSTMENTS OVERPAYMENTS ON PREVIOUSLY FILED RETURNS	\$()
5	TOTAL DUE AND PAYABLE	\$

**MAKE CHECK PAYABLE TO THE CITY OF FEDERAL HEIGHTS
TELEPHONE 303-412-3540**

I hereby certify that the statements made herein are true and correct, to the best of my knowledge.

By: _____

Company: _____

Phone _____

Title: _____

Date: _____